

Rancho Santiago Community College District
BOARD POLICY
Chapter 6
Business and Fiscal Affairs

BP 6331 Fiduciary and Legal Considerations

Reference(s):

Education Code 71028

The Board will expend monies in the best interest of the district by:

1. Purchasing through competitive bidding, quotation, and negotiation at the lowest price from those responsive, responsible, and qualified vendors meeting specifications.
2. Establishing complete and comprehensive specifications.
3. Performing sufficient and timely planning to provide for the execution of all prudent purchasing procedures.
4. Adhering to the district's Code of Ethics.
5. Per Policy 3304 when in the best interest of the district.

The Board will comply with all federal and state laws, rules and regulations, including a commitment to:

1. Secure responsible bidders and vendors by giving vendors an equal opportunity.
2. Implement programs per the State Chancellor's Office in an effort to achieve or exceed targeted volumes of business with minority, women, and disabled veteran-owned enterprises.

Revised: September 9, 2013 (Previously BP3305)